

BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS

MINUTES

DATE: March 11, 2005

TIME: 10:00 a.m., C.S.T.

LOCATION: Cumberland Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247-1010

MEMBERS PRESENT: Debra Fox, Chair
Deborah Walker, Secretary
Kathryn Mount
Jessie Fields
Jane Pope

STAFF PRESENT: Pamela Pitts, Board Administrator
Marva Swann, Unit Director
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules & Regulations Manager

STAFF ABSENT: Lea Phelps, Investigations
Robbie Bell, Director of Health Related Boards

With a quorum being present, Ms. Fox called the meeting to order at 10:15 a.m.

Conflict of Interest

Ms. Armstrong reviewed the Conflict of Interest Policy with the Board and reminded the members of their responsibilities under the policy.

Minutes

A motion was made by Ms. Fields and seconded by Ms. Fox to approve the board meeting minutes of the October 20, 2004 and November 12, 2004 meetings as submitted. The motion carried.

Administrative Report

Ms. Pitts presented the following statistical information:

Dietician/Nutritionists
Active Licensees – 1053
Retired Licensees – 176
Failed to Renew – 282

<i>Performance Measure</i>	<i>Goal</i>	<i>Average Jan.-June</i>
Renewal Processing Time	14 days	4.8 days
Application Processing Time	100 days	23 days

Ms. Pitts reported that in the month of February 2005, the total number of renewals on line was 40. Nine licensees renewed their licenses on-line, which constituted a usage rate of 13%.

Disciplinary Status and Investigation Reports

Ms. Armstrong reported that there were currently three cases at the Office of General Counsel under investigation. Currently there are no cases being reviewed for disciplinary compliance.

Office of General Counsel

Ms. Armstrong presented the Office of General Counsel report and informed the Board that one set of rules became effective November 22, 2004. (Rule 0470-1-.15 Orders of Compliance and Orders of Modifications). Currently the rule to decrease the fees is being reviewed at the Attorney General's Office.

Hearing

Judge Charles Sullivan presided over the hearing. Oral argument was heard on the Respondent's Motion to Dismiss. At the conclusion of the argument Judge Sullivan ruled in favor of the Respondent and granted the Motion to Dismiss.

Legislation

Jerry Kosten, Rules and Regulations Manager presented to the Board a Notice of Rulemaking Hearing to be held June 7, 2005 regarding criminal background checks for all new applicants. A motion was made by Ms. Fox and seconded by Ms. Walker to approve the Rulemaking Hearing. The motion carried.

Grant to Promote a Healthy Lifestyle

The Tennessee Dietetic Association grant for \$60, 000 dollars has been submitted for funding. The focus will be on childhood obesity, and will be coordinated with Tennessee Healthy Weight Network, and the Tennessee Department of Health, and in coordination with School Health as well as Pediatricians, Nurses, and other Health Care Providers.

Ratifications

A motion was made by Ms. Fox and seconded by Ms. Walker to approve the newly licensed and reinstated Dietitian/Nutritionists. The motion carried.

File Review

Leslie Mehan – Ms. Mehan's file was reviewed due to her college transcript did not show a degree in Dietetics; however she does currently hold a Commission on Dietetic Registration Card (CDR) and is currently licensed in Florida and Georgia. A motion was made by Ms. Mount and seconded by Ms. Fox to approve Ms. Mehan for licensure. A roll call vote was conducted and all Board Members agreed. The motion carried. Elizabeth Smith- Ms. Smith's file was reviewed due to her college transcript showed she obtained a Bachelor of Science and completed her Dietetic Internship. Ms. Smith does currently hold a Commission on Dietetic Registration Card (CDR). A motion was made Walker and seconded by Ms. Mount to approve Ms. Smith for a license. A roll call vote was conducted and all Board Members agreed. The motion carried.

Adjournment

There being no further business, the meeting was adjourned at 11:55 a.m.

Deborah Williams-Walker, Board Secretary

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